

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
November 17, 2010

The Board of Trustees of Vernon College met on Wednesday, November 17, 2010 at 11:30 a.m. in the Board Room of the *Osborne Administration Building* with the following present: Mr. Gene Heatly, Chairman, Mr. Bob Ferguson, Vice-Chairman; Mr. Norman Brints, Secretary. Other board members in attendance: Mrs. Sylvia G. Mahoney, Mrs. Vicki Pennington, and Mr. Todd Smith, newly elected Board of Trustees member. Absent: Mr. Curtis A. Graf, board member.

Others present were Dr. Dusty Johnston, President, and Deans: Dr. Gary Don Harkey, Mr. John Hardin, III., Mr. Garry David. Also present were: Ms. Michelle A. Alexander, Director of Institutional Advancement and Executive Director, Vernon College Foundation; Mr. Bob Bolton, Associate Dean Administrative Services; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mrs. Shana Munson, Associate Dean, Career & Technical Education; Mrs. Michelle Wood, Director of Continuing Education; Mrs. Haven David, Director of Human Resources; Mrs. Criquett Lehman, Director of Quality Enhancement Plan (QEP); Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; Mrs. Melissa Elliott, Director of Financial Aid; Mrs. Dina Neal, Psychology Instructor; Mrs. Lois Jablonski, General Ledger Accountant; Mrs. Rosa Alaniz, Secretary, Financial Aid and President of the Employees Forum and Ms. Mary King, Administrative Secretary to the President. Guests present were Ms. Kathy McClellan, from *The Vernon Daily Record* and Taylor Stewart, Student Government Association President.

Chairman Heatly called the meeting to order at 11:30 a.m.

Action Item A

Newly elected board member Dr. Todd Smith, Place 4, signed the Statement of Officer and was issued a Certificate of Election while being sworn in by Mr. Brints. Dr. Smith was elected during the November 2, 2010 election.

Action Item B

Mrs. Mahoney made the motion, seconded by Mr. Ferguson to accept the *Minutes of the October 20, 2010 Regular Meeting* as presented. The motion carried unanimously.

Action Item C

Mr. Garry David presented the *Financial and Investment Reports as of October 31, 2010*. Mr. Ferguson made the motion, seconded by Mr. Brints to accept the report as presented. The motion carried unanimously.

Action Item D

Dr. Johnston stated the 2009-2010 Annual Plan that began implementation in late summer of 2009, is now completed and presented to the Board for approval. Mrs. Pennington made the motion, seconded by Mr. Ferguson, to approve the completed 2009-2010 Annual Plan. The motion carried unanimously.

Action Item E

Dr. Johnston informed the Board that Garry David completed training under the Texas Public Funds Investment. This qualifies him as a Public Funds Investment Officer. Mr. Brints made the motion, seconded by Mrs. Mahoney, to approve Garry David as a Vernon College Public Funds Investment Officer. The motion carried unanimously.

Public Comment – Mr. Ferguson stated he had read recent articles and saw photographs of Vernon College students in local newspapers helping in the community. He commended their services. He also reported that Mr. James Streit, past board member, is recuperating from pneumonia and is doing well.

President's Report/Board Discussion Items:

Dr. Johnston welcomed guest, Taylor Stewart – SGA President.

Dr. Johnston reported that progress on the renovation project at the Skills Training Center is continuing to go well and looking good. The goal, to be finished by mid-November, has changed to December 1. The baseball field construction also continues to go well. Pouring the slab for the steel building is on schedule. Dr. Johnston reported he met with Mr. Rick Sims about updates to the Century City renovation drawings. He stated that Mr. Sims would attend the December meeting to give the Board another presentation of the progress and cost.

Mrs. Munson presented the annual report of the Continuing Education data.

Mrs. Criquett Lehman presented the Annual Report on the Quality Enhancement Program.

Dr. Johnston reported that there were 42 attendees at the "First Friday" hosted by Vernon College on November 5, 2010.

Dr. Johnston reported on the THECB Higher Education Leadership Conference on November 8-9, 2010 attended by Dr. Johnston, and board members Mrs. Sylvia Mahoney and Mrs. Vicki Pennington.

Mr. Hardin provided athletic event updates and reported on the Counselor Appreciation Luncheon.

Dr. Johnston updated the Board about the National Finals Rodeo Alumni reception.

Dr. Johnston called the Board's attention to the following upcoming events:

- (1) Vernon College Theatre Ensemble production *Til Beth Do Us Part* – Thursday, November 18th thru Saturday, November 20th, 8:00 pm – Admission is free – Osborne Administration Building Auditorium
- (2) Vernon College Annual Turkey Trot – November 22nd, 12 pm – Tower of Knowledge – Vernon Campus
- (3) Vernon College Annual Christmas Party – Saturday, December 4, 2010 – Skills Training Center – Wichita Falls
- (4) Vernon College Board of Trustees meeting – Wednesday, December 15, 2010 – 11:30 am
- (5) Texas Association of Community College Trustees and Administrators – January 30 - February 1, 2010 – Austin

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the minutes from Faculty/Staff/Student Organizations –

- (1) Administrative Staff Association Meeting Minutes
- (2) SGA Meeting Minutes
- (3) Student Forum Meeting Minutes
- (4) Surgical Technology Student Association Meeting Minutes

Mrs. Mahoney made the motion, seconded by Mr. Ferguson to accept the following personnel items:

- A. Employment
 - (1) Teresa Reese, Classified II, Testing Center Clerk – Century City Center, effective November 1, 2010 with an annual salary of \$20,371.
- B. Internal Transfer
 - (1) Donna Turney **to:** Computer Specialist – STC **from:** Advancement Services Specialist - Vernon, effective November 1, 2010 with an annual salary of \$30,973.
 - (2) Leann Jordan **to:** Advancement Services Specialist – Vernon **from:** Assistant Tech Prep Director – STC, effective November 1, 2010 with an annual salary of 30,065.

The motion carried unanimously.

Closed Session: Mr. Ferguson made the motion, seconded by Mrs. Mahoney to go into closed session at 12:58 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074 to discuss personnel. The motion carried unanimously.

Open Session: Mr. Ferguson made the motion, seconded by Mr. Smith to reconvene at 1:19 p.m. in open session. The motion carried unanimously.

Action: No action was taken.

There being no further business Chairman Heatly stated that the meeting was adjourned at 1:25 p.m.

Mr. Gene Heatly, Chairman

Mr. Norman Brints, Secretary